
Name: _____ Date: _____

COMMA RULE #1:

Use commas to separate _____ in a simple series of three or more items.

Example 1: At the grocery store, we purchased bananas, apples, and grapes.

Example 2: We ate coffee, cheese and crackers, and grapes.

Write your own example:

COMMA RULE #2:

Use a comma to separate _____ when the adjectives describe the same noun.

Example 1: We stayed at a fancy, expensive hotel.

Example 2: I ate the red, crunchy apple.

Write your own example:

COMMA RULE #3:

When using a _____ to join two sentences that could stand alone, put a comma before the conjunction.

Example 1: He walked all the way home, and he shut the door.

He walked all the way home and shut the door.

Example 2: He thought quickly, so he did not answer correctly.

He thought quickly so did not answer correctly.

Write your own example:

COMMA RULE #4:

Use a comma after _____ and other introductory words that begin or introduce a sentence: hello, well, hey, yes

Example 1: Why, you won't believe this!

Example 2: No, you can't have a dollar.

Write your own example:

Standards: QC.B.6.a: Recognize that several correct punctuation choices create different effects (e.g., joining two independent clauses in a variety of ways)

QC.B.6.b: Use punctuation correctly within sentences and words

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COMMA RULE #5:

Use commas to set off (go around) _____ of a person when you are DIRECTLY ADDRESSING that person.

Example 1: Will you, Alicia, answer the question for me?

Example 2: James, please close the door.

Write your own example:

COMMA RULE #6:

Use commas to separate the _____, and—what most people forget!—always put one after the year as well.

Example 1: The article was in the June 5, 2003, edition of the paper.

Example 2: December 21, 1941, was my grandparents' wedding day.

Write your own example:

COMMA RULE #7:

Use a comma to _____, and remember to put one after the state as well.

Example 1: I'm from the Dayton, Ohio, area.

Example 2: I want to go on vacation in Miami, Florida.

Write your own example:

COMMA RULE #8:

Traditionally, if a person's name is followed by _____ (M.D., D.D.S., Ph.D.) a comma follows the last name *AND* another comma must follow the entire name when it appears midsentence.

Example 1: Martin Luther King, Jr., gave a memorable speech.

Example 2: Al Jones, M.D., is in my office.

COMMA RULE #9:

Use commas to introduce or interrupt _____.

Example 1: He said, "I don't care."

Example 2: "Why," I asked, "don't you care?"

Write your own example:

Standards: QC.B.6.a: Recognize that several correct punctuation choices create different effects (e.g., joining two independent clauses in a variety of ways)
QC.B.6.b: Use punctuation correctly within sentences and words